

# Employee Concerns Program

Every member of UCOR's team has the right—and the responsibility—to express concerns and to have concerns addressed objectively without retaliation (see PROC-CN-2008, Employee Concerns Program [ECP]). Employees are encouraged to first raise concerns with supervision. Alternatively, the ECP is available to facilitate resolution, particularly if confidentiality or anonymity is desired. Concerns may be raised with the UCOR ECP Manager, as follows:

- ▶ Direct telephone: (865) 576-1277 or (423) 667-3887
- ▶ E-Mail: [Vanessa.Holsomback@orcc.doe.gov](mailto:Vanessa.Holsomback@orcc.doe.gov)
- ▶ Anonymous hotline: toll free (888) 584-8329
- ▶ Email: [ECPHotline@orcc.doe.gov](mailto:ECPHotline@orcc.doe.gov) (use an anonymous email address)
- ▶ Postal mail: UCOR ECP, PO Box 4699, Oak Ridge, TN 37830
- ▶ Plant mail: 701 Scarboro, MS-7402, Room 3-27
- ▶ Visit the Employee Concerns Satellite Office in K-1225, Room 123
- ▶ Visit the Employee Concerns Main Office at 701 Scarboro, Room 3-27



**Vanessa Holsomback**  
Program Manager

## DOE Whistleblower Protection Program

DOE contractor employees who believe they have been retaliated against for engaging in protected activity have the right to file a complaint under:

- ▶ 10 C.F.R. Part 708, DOE Whistleblower Protection Program, by contacting the DOE Environmental Management Consolidated Business Center (EMCBC) ECP Manager
  - Telephone: (513) 744-0968
  - E-mail: [Sheila.Gilliam@emcbc.doe.gov](mailto:Sheila.Gilliam@emcbc.doe.gov)
  - Postal Mail: Sheila Gilliam, DOE EMCBC ECP Manager, 250 East 5th Street, Suite 500, Cincinnati, OH 45202
- ▶ DOE OIG Hotline: (202) 586-4073/toll free (800) 541-1625
- ▶ 29 CFR Part 24, Procedures for the Handling of Retaliation Complaints Under Federal Employee Protection Statutes, by contacting OSHA (for retaliation/reprisal)
  - Telephone: (615) 741-2793 or FAX (615) 741-3325
  - Occupational Safety and Health Administration, Nashville State Plan Office: 220 French Landing Drive, Nashville, TN 37243

**Hotline: (888) 584-8329**