



UCOR Education Mini-Grants Guidelines and Criteria

UCOR supports and encourages educational initiatives. Through our Education Mini-Grants Program, we focus on growing the next generation of workers and on improving the educational experience in our local schools.

We are now accepting applications for our 2020 Education Mini-Grants Program. This program is designed to recognize and support excellence in teaching by providing funds for specific projects or curricula in science, technology, engineering, and math (STEM). While all teachers are welcome to apply, grants will only be awarded to applications that focus on STEM-related activities. For instance, a music teacher might apply for a grant based on a math-related project within the field of music.

Application Process

- Application packages will be available on the UCOR website. (www.ucor.com)
- More than one teacher in a school may submit proposals, but each proposal must be approved by the principal.
- Applications may be for one of three levels:
 - \$500 (for a single classroom)
 - \$750 (for a grade or several classes)
 - \$1,000 (for an entire school)
- Proposals must be submitted by email using the PDF application form.
- **Deadline to submit is 5:00 p.m. on March 17, 2020.** (applications received after this time will not be considered.)



UCOR Selection Committee and Process

- Members of UCOR's Selection Committee will judge the applications.
- All identifying information will be removed from the applications before the committee's review to ensure an objective selection process.
- Each application will be assigned an identifying number for tracking.
- Committee members will read and rate the numbered applications.

Selection Criteria

1. Project summary: Description of the project and expected results.
2. Learning outcomes: The top three learning objectives/curriculum concepts.
3. Evaluation: How project results will be measured (UCOR requires awardees to submit photos, where possible, of students engaged in the project).
4. Validation: How the project supports STEM and why it is deserving of the grant.

Please provide the school and principal's name on this first page of the application **only**. Fill in all blanks.

Lead Teacher's Name:			
Additional Teacher Names if applicable:			
Teacher's Subject:			
Project Title:		Project Type (choose one):	<input type="checkbox"/> Single class <input type="checkbox"/> Team project <input type="checkbox"/> Whole School project
School Name:		Phone Number:	
School Address (Street or P.O. Box):			
City, State, Zip:			
County School District:			
Teacher's Email:			
Principal's Name:		Principal's Email:	
Superintendent's Name:		Superintendent's Email:	
District Address (Street or P.O. Box):			
City, State, Zip:			

I confirm that the principal has approved submission of this application.

Applications **MUST** be received in our office by or before March 17, 2020 at 5:00 p.m. No faxed copies will be accepted. Submit by email attachment only to UCOR.Grants@ettp.doe.gov. If you have questions or any problems with submitting this form, please contact Shannon Potter by email: UCOR.Grants@ettp.doe.gov. Once your submission has been received, you will receive a confirmation email. Please retain a copy of your completed form.

From this point forward, **do not** include your school's name or any distinguishing information that could identify the school or teacher submitting the application. Applications with identifying information from this point forward will be **disqualified** to ensure no bias during the grant review process.

Project Title:			
Grade Level:		Subject Area:	
Project Summary: <i>(In the space provided, briefly describe your project and expected results. List materials and/or services necessary.)</i>			

Goals/Objectives: *(In the space provided, list the top three learning objectives/curriculum concepts that will be enhanced by this grant.)*

1.

2.

3.

Briefly describe how you will evaluate your project.

Briefly explain why you feel your project is deserving of this grant.

By applying for this UCOR Mini-Grant, you certify that you own any photographs or have the right to permit UCOR to use and/or publish the photographs and understand that all photographs submitted to UCORGrants@ettp.doe.gov may be published, used, or distributed in print, electronic, or other media.